

# School Emergency Drills Documentation Form

Type of Drill	Time of Drill
<input checked="" type="checkbox"/> Fire Drill (6 required)	<input checked="" type="checkbox"/> Standard
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Class Change
<input type="checkbox"/> Lock Down/Shelter in Place Drill (2 required)	<input type="checkbox"/> Recess
	<input type="checkbox"/> Other Events

Name of reporting school: Our Lady of Lake Huron

Date of drill: 9-8-16 Time drill was held: 10:00 (am/pm)

Exact time required to evacuate/shelter/secure: 1min 4sec

Total Participants: 135

Remarks: \_\_\_\_\_

This report is for emergency drill # 1 for school year 2016-2017

Name of person conducting drill: D. Mausolf

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill was **coordinated** with: \_\_\_\_\_

Emergency Management Coordinator  
Name & title: \_\_\_\_\_

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & title: \_\_\_\_\_

**OR**

Fire (Fire Chief or designee)  
Name & title: \_\_\_\_\_