

School Safety Drills Reporting Form

Post Online Within 30 Days of Each Drill's Completion Date

Lt. Paula Lounsbury, Emergency Management Coordinator: 989-790-5434; plounsbury@saginawcounty.com

District: Alma School District	School: St. Mary Catholic School
School Year: 2014-2015	Principal/Director: Lisa Seeley

Fire Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19. amended this section effective July 14, 2014

Section 19(2), (3) A minimum of 5 fire drills is required each school year with 8 recommended. Three of the drills shall be held prior to December 1 and 2 held during the remaining part of the school year with reasonable spacing between each drill.

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>	9-15-14	8:45 am		<small>Digitally signed by Lisa Seeley DN: cn=Lisa Seeley, o=St. Mary Catholic School, ou, email=lseeley@saintmaryalma.com, c=US Date: 2014.09.17 08:59:45 -0400</small>
<u>2</u>	10-7-14	9:30		Lisa Seeley <small>Digitally signed by Lisa Seeley DN: cn=Lisa Seeley, o=St. Mary School, ou=cs, email=lseeley@saintmaryalma.com, c=US Date: 2014.10.15 14:55:30 -0400</small>
<u>3</u>	10-15-14	1:00		Lisa Seeley <small>Digitally signed by Lisa Seeley DN: cn=Lisa Seeley, o=St. Mary School, ou=cs, email=lseeley@saintmaryalma.com, c=US Date: 2014.10.15 14:55:58 -0400</small>
<u>4</u>				
<u>5</u>				
6				
7				
8				

Tornado Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19. amended this section effective July 14, 2014

Section 19(4) A minimum of 2 tornado safety drills is required with at least one conducted in March.

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>				
<u>2</u>				

Security Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19. amended this section effective July 14, 2014

Section 19(5),(6) A minimum of 3 drills in which occupants are restricted to the interior of the building and the building is secured. At least 1 conducted by December 1 and at least 1 conducted after January 1 with reasonable spacing between. A drill shall include security measures appropriate to an emergency such as the release of hazardous materials or the potential of a dangerous individual on or near the premises.

At least 1 of the security safety drills conducted shall occur during a lunch or recess period, or at another time when a significant number of students are gathered, but not in the classroom.

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>	9-16-14	1:00 pm		<small>Digitally signed by Lisa Seeley DN: cn=Lisa Seeley, o=St. Mary Catholic School, ou, email=lseeley@saintmaryalma.com, c=US Date: 2014.09.17 10:00:32 -0400</small>
<u>2</u>				
<u>3</u>				

IF A SCHEDULED DRILL IS NOT CONDUCTED DUE TO CONDITIONS BEYOND CONTROL, FOLLOW THESE STEPS: 1) CONDUCT THE DRILL WITHIN 10 SCHOOL DAYS OF THE CANCELED DRILL; 2) CHIEF ADMINISTRATOR NOTIFIES LT. PAULA LOUNSBURY USING THE CONTACT INFORMATION ABOVE.

School Safety Drills Reporting Form

Post Online Within 30 Days of Each Drill's Completion Date

Lt. Paula Lounsbury, Emergency Management Coordinator: 989-790-5434; plounsbury@saginawcounty.com

District:	School:
School Year:	Principal/Director:

Fire Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19. amended this section effective July 14, 2014

Section 19(2), (3) A minimum of 5 fire drills is required each school year with 8 recommended. Three of the drills shall be held prior to December 1 and 2 held during the remaining part of the school year with reasonable spacing between each drill.

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>				
<u>2</u>				
<u>3</u>				
<u>4</u>				
<u>5</u>				
6				
7				
8				

Tornado Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19. amended this section effective July 14, 2014

Section 19(4) A minimum of 2 tornado safety drills is required with at least one conducted in March.

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>				
<u>2</u>				

Security Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19. amended this section effective July 14, 2014

Section 19(5),(6) A minimum of 3 drills in which occupants are restricted to the interior of the building and the building is secured. At least 1 conducted by December 1 and at least 1 conducted after January 1 with reasonable spacing between. A drill shall include security measures appropriate to an emergency such as the release of hazardous materials or the potential of a dangerous individual on or near the premises.

At least 1 of the security safety drills conducted shall occur during a lunch or recess period, or at another time when a significant number of students are gathered, but not in the classroom.

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>	1-24-15	10:20 am		Digitally signed by Lisa Seeley DN: cn=Lisa Seeley, o=St. Mary Catholic School, ou, email=lseeley@saintmaryalma.com, c=US Date: 2015.01.26 10:07:06 -05'00'
<u>2</u>				
<u>3</u>				

IF A SCHEDULED DRILL IS NOT CONDUCTED DUE TO CONDITIONS BEYOND CONTROL, FOLLOW THESE STEPS: 1) CONDUCT THE DRILL WITHIN 10 SCHOOL DAYS OF THE CANCELED DRILL; 2) CHIEF ADMINISTRATOR NOTIFIES LT. PAULA LOUNSBURY USING THE CONTACT INFORMATION ABOVE.