

Lay Ecclesial Ministry Formation



Church Ministry Application

**Catholic Diocese of Saginaw
5800 Weiss St
Saginaw MI 48603**

Lay Ecclesial Ministry Formation Application
Procedures and Costs:

1. Discuss your interest in ministry formation with the Pastor/Director of Parish Life of your parish.
2. Contact the coordinator of the Lay Ecclesial Ministry Formation for an initial interview. Together, the applicant and coordinator will determine whether to pursue admission into the formation process.
3. If continuing, complete the application forms as directed below.
4. Within one week of the initial interview (**Date:** _____), submit:
 - † Completed application
 - † Life History Questionnaire (see page 7)
 - † Names and addresses of four people, whom the coordinator will contact requesting a letter of recommendation
 - † \$40 application fee (check payable to the Diocese of Saginaw)

5. Complete and submit a written (preferably typed) autobiography that contains:
 - a. Significant events of your life (birth, family, events important to you)
 - b. Any specialized training you have had
 - c. A brief story of your spiritual journey
 - d. Reasons for seeking admission into the Lay Ecclesial Ministry Formation
6. Obtain and submit certificates of Baptism, Confirmation, Marriage; or if applicable, a copy of the final Decree of Nullity.

NOTE: ALL MATERIALS IN 5 & 6 ARE DUE BY _____

Send all the information to: **Office of Parish Life & Evangelization**
Coordinator of Lay Ecclesial Ministry
5800 Weiss Street
Saginaw MI 48603-2762

7. The coordinator will request an endorsement from the Pastor/Director of Parish Life and pastoral council.
8. Before an applicant is accepted, he/she is required to undergo a psychological interview. The coordinator will provide you with the name, address, and phone number of a licensed counselor. Please contact this person to schedule an appointment. The diocese will pay for the evaluation.
9. A member of the Admissions Committee will visit the applicant and spouse, if married, in their home.
10. The Admissions Committee will recommend acceptance to the program or advise a deferral. The applicant will be notified of the decision after it is made.

Costs and Payment Options

1. Program Costs

Cost of the program for a Church Ministry candidate is \$720 per year. The cost is divided between the sponsoring parish and the candidate. The parish pays \$360 and the candidate pays \$360 (which can be paid in nine installments of \$40).

Program costs include:

- Class sessions
- Meals, coffee, tea, beverages, etc.
- Handout materials
- Consultation services
- Overnight accommodations as needed

Program costs do not include:

- Course textbooks
- Cost of retreat

2. Method of payment

Each candidate will receive a monthly invoice from the Finance Office of the Diocese of Saginaw until the candidate's share of the program costs are paid in full. (If the program cost presents a difficulty or financial strain, please contact the program coordinator to discuss options.) All payments must be sent to the Finance Office.

PERSONAL INFORMATION

First Name

Last Name

Maiden Name (if applicable)

Nick Name (if applicable)

Address

City

Zip

(_____) _____
Home Phone

(_____) _____
Business Phone

(_____) _____
Cell Phone

I do not have e-mail

I have e-mail but prefer not to give it out

I have e-mail that can be used: _____

Date of birth: _____ Place of birth: _____

Marital Status: _____ If married, spouse's name, age and occupation:

Occupation: _____

Place of Employment: _____

With whom are you now living? (list people)

Children – Name(s) and Age(s):

Parish _____

Pastor _____

or

Sponsoring Agency _____

Director _____

Employment Data

Employer	Position Held	From	To
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Educational Data

Grade School _____ City, State _____

High School _____ City, State _____

College _____ City, State _____

Degrees Received/Credit Hours Earned:

List any significant classes or workshops you have taken in the last 10 years:

Organizations

List parish and/or civic organizations in which you have been involved:

List your current parish ministries (if applicable):

Additional Information

If you are married, does your spouse support your desire to enter the formation program?

Yes No Comment:

Additional comments you think may be helpful:

LIFE HISTORY QUESTIONNAIRE

A. List your five main strengths:

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____

B. List your five main weaknesses:

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____

C. Present interests, hobbies, and activities:

D. What do you do in your free time?

Occupational Data

A. What kind of work are you doing now?

B. What kinds of jobs have you held in the past?

Marital History

A. How long have you been married? _____

B. Personality of spouse (in your own words):

Family Data

A. Give an impression of your home atmosphere (i.e. home in which you grew up):

B. Give an outline of your religious training:

C. Who are the most important people in your life?

D. List the benefits you hope to achieve from the Lay Ecclesial Formation:

E. List any concerns you may have about the Lay Ecclesial Formation:

Self-Description

- A. I am a person who:
- B. All my life:
- C. Ever since I was a child:
- D. One of the things I feel proud of is:
- E. It is hard for me to admit:
- F. One of the things I cannot forgive is:
- G. One of the things I feel guilty about is:
- H. If I did not have to worry about my image:
- I. One of the ways people hurt me is:
- J. If I were not afraid to be myself, I might:
- K. One of the things I am angry about is:
- L. One of the ways I could help myself but don't is:

Letters of Recommendation

Please list the names and addresses of four people who are willing to write a letter of recommendation for you:

(Please Print)

1. _____

2. _____

3. _____

4. _____

Signature

Date

Please include a recent photograph of yourself. It can be a family photo that you are in.

Please complete this application and submit it via email to dpopielarz@diosag.org or print and mail it to:

Diocese of Saginaw
Attn: Deb Popielarz
Coordinator of Lay Ecclesial Ministry
5800 Weiss St
Saginaw MI 48603

(Revised 2/2022)