

# DIOCESE OF SAGINAW CATHOLIC SCHOOL COUNCIL

## MEETING MINUTES

Date: August 18, 2022	Time: 4:02 pm	Location: CFM
Members Present: Deacon Gary, Cormac Lynn, Katy Pham, James Jones, Bob Looby, Pat VanSumeren, Krista Willertz, Danielle McGrew-Tenbush, Fr. Andy Booms	Members Remote: Mike Cavanaugh for Lisa Seeley	Members Absent: Mark Bassett, Marty Schultz, Theresa Hessling, Fr. Steve Blaxton, Dick Dolinski

***Opening: Welcome/Introductions, CSC, Opening Prayer***

***Deacon  
James Jones***

***Topic: Approval of Agenda Announcements***

***Deacon  
Cormac Lynn***

Cormac formally introduced Danielle McGrew-Tenbush to the group. Krista and Danielle will attend at the beginning of each council meeting.  
ASC has a new logo and web site. They also have two building leaders for the ASSC middle and high school who are in the process of being formally announced.  
Chip Hendrick has agreed to do building assessments for all schools. Previously he had completed one for ASC.

Decisions: Agenda was approved by voice vote.

***Topic: Team Membership***

***Deacon***

Details: [Council-Committee Assignments.xlsx](#)

Pat VanSumeren added to Council, need one additional member. Deacon Gary has put out request for additional member. Have contacted one from Auburn.

Action: Deacon Gary to recruit additional council member.

Decisions: Any additional council members or sub committee members need to be approved through the Executive Team. Erin Carlson will be an ex officio member going forward.

***Topic: October 9 Mass***

***Erin***

Details: [FAITH SaginawCatholicSchools ProjectTimeline 2022 08 18.xlsx](#)

Discussion: Deacon reported on behalf of Erin. All encouraged to take part in Mass. See timeline and back to school tab.

Actions: Deacon Gary will contact Leaman and Baynes for cider and donuts.

<b>Topic: <i>Training for Those not in attendance July 21</i></b>	<b>Katy</b>
<p>Details re: Renee Wood, Rodney Terwilliger, Pete Shaheen, Phil Kintzel          Actions: These members will be contacted by Cormac and Katy to let them know of slides and audio of training.</p>	
<b>Topic: <i>Executive Committee Charge</i></b>	<b>Deacon</b>
<p>Details: <a href="#">Exec Committee Charge 2022 08 07.docx</a>          Code of Ethics/ Non Confidentiality <a href="#">Code of Ethics of Saginaw Diocese.docx</a> James          Decisions: All thought executive charge was a good start          All associated with committee to sign code of ethics. Katy will follow up and keep records.</p>	
<b>Topic: <i>Subcommittee Update</i></b>	<b>Subcommittee Chairs</b>
<p>Details: CI and Curriculum <a href="#">CURRICULUM AND CATHOLIC IDENTITY COMMITTEE NOTES 2022 08 18.docx</a>          Marketing <a href="#">Marketing Enrollment Charge 2022 07 22.docx</a>          Financial Vitality <a href="#">sag.diocese.school-fin-vitality 2022 08 04.pdf</a>          People and Governance <a href="#">2022-23 Goals People and Governance 2022 08 16.docx</a>          Discussion: Attempt by committees to narrow their charges was appreciated.          Actions: CI to put key activities in summary form in the format. All teams to put forth their logistics, time, place, on line access for their meetings.</p>	
<b>Topic: <i>Projected School Enrollment 2022-23</i></b>	<b>Cormac Lynn</b>
<p style="text-align: center;"><a href="#">Enrollment Projections, 2022-23.pdf</a></p> <p><b>Other School Related updates</b> <span style="float: right;"><b>Cormac Lynn</b></span></p> <ol style="list-style-type: none"> <li>1. ASC Update</li> <li>2. Principals meeting summary (8/17/22) - Minutes from principals' meetings, will be shared with the council. <a href="#">20220817 Principal Mtng min.pdf</a></li> <li>3. "Practicing Catholic / In-parish tuition" rate – should this practice be reviewed (priests' frustration about Mass attendance...parish participation)</li> </ol>	
<p>Details: There was a concern about what should be done for students who receive assistance to attend Mass.          Corrections were mad to the attendance handout at the meeting. All Saints Middle and High School has 131 (reported 115. Total after correction across the Diocese is for attendance to be up one.          Decisions:</p>	

**Topic: OLLH Presentation**

**Mike Cavanaugh**

Details: [OLLH School Presentation 2022 08 18.pptx](#)

Presentation was well received. Noted was 18 in PreK and 16 in kindergarten this fall.

Actions: Cormac will follow up with Mike on high subsidy from Parish for school. There will also be follow up with Bad Axe on what happens to funds set aside if students from Bad Axe do not attend.

Decisions: Principal presentation will be put early in the agenda in future meetings.

**Topic: Guidelines for folder and file naming**

**Deacon**

Details: [Guidlines for Naming Folders and Files CSC 2022 08 09.docx](#)

Decisions: All members encouraged to use this convention.

**Topic: Next Meeting/ Closing Prayer**

**Deacon**

Details: November 10, 2022- 4 to 6 pm at St. Michael Pinconning (Holy Trinity Parish)  
School Walk around 3:30 pm  
School Presentation by St. Michael Pinconning- Ashley Kanuszewski

Decisions: Location for November meeting approved.

An assessment of the meeting was requested. All liked embedding files in the agenda. We need to clean up the Sharepoint to remove any redundant files.

Meeting was adjourned at 5:47 pm.

<i>Action Items</i>	<i>Name</i>	<i>Deadline</i>

