

Planning Tomorrow's
PARISHES

Your Parish/Parishes Name(s) Pastoral Council Statutes

Your City/Cities, Michigan

Date of Approval by Council

MEMBERSHIP

- 1.1 The Council shall have *insert total number of* members.
- 1.2 The Council shall have the following *ex officio* members: *list the ex officio members by position.*
- 1.3 The Council shall have *insert the number* at-large representatives selected from the membership of the parish.
- 1.4 *(Optional)* The Council shall have *insert the number* youth representative selected by the youth members of the parish.

NOMINATION AND SELECTION OF NEW MEMBERS

- 2 The Council shall follow the nomination and selection process as outlined:
 - a. **Education of Parishioners.** *Describe the process of information/formation of the parish in regard to the purpose of the Councils and the role of parishioners in the nomination and selection of new at-large members.*
 - b. **Nomination.** *Describe the method to identify possible new members of the Council.*
 - c. **Notification of Nominees.** *Describe the procedures for notifying potential nominees and inviting to an orientation.*
 - d. **Nominee Orientation.** *Describe the orientation of nominees.*
 - e. **Slate of Nominees.** *Describe how a final slate of nominees will be prepared for the vacant positions on the Council.*
 - f. **Facilitation of the Selection Process.** *Describe the selection process.*

OFFICERS

- 3 The *vice-chair or chair-elect* serves the Pastoral Council.

Becoming chair in the event of vacancy or A chair-elect assumes the office of chair upon completion of the current chair's term.

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MEETINGS

- 4 Council meetings shall be held *insert the number of meetings per year. If the parish is linked or anticipating merger or is consolidated into a single Council with representation from each parish or church, indicate here.*

COMMISSIONS OR COMMITTEES

- 5.1 The Council shares commissions/committees with *another parish or parishes* in these areas of mission. *Identify any standing commissions/committees which are conducted collaboratively with another parish or parishes, the number of representatives and how they are selected.* And/or The following Standing Commissions/Committees of the Council shall be known as:

- a. **Worship**
- b. **Education/Formation**
- c. **Christian Service**

- 5.2 The Council *selects liaisons to each standing commission to attend the meetings or schedules each commission to meet at least annually with the Council to discuss the area of mission and ministry or both.*

COMMISSION GUIDELINES

- 6.1 **Membership.** The recommended number of commission members is *insert the recommended number (from 8 to 12 members).*
- b. Members serve *insert the length of (at least one year) term.*
- 6.2 **Officers.** Each commission shall have a chair, a *vice-chair or chair-elect*, and a secretary.
- b. *Becoming the chair in the case of vacancy period/and becoming the chair with the completion of the chair's term.*



AMENDMENTS

- 7** The Council Statutes may be amended at any regular or special meeting by consensus or a two-thirds vote of the Council and confirmation by the pastor.

SUBMISSION OF STATUTES COPY TO THE DIOCESE

- 8** A copy of the Statutes should be submitted to the Planning Coordinator whenever changes are approved. The copy is placed in the parish file. The Statutes should be reviewed on a regular basis usually in conjunction with the development of a new pastoral plan for the parish or parishes.