

School Safety Drill Submission Form

DO NOT POST THIS ON-LINE

Submit schedule of drills by September 15th to:

Marc Griffis, Emergency Management Director: 989-621-2726; mgriffis@isabellacounty.org

District: <u>Sacred Heart Academy</u>	School: <u>Elementary & High School</u>
School Year: <u>2018-19</u>	Principal/Director: <u>Mary Kay Yonker</u>

Fire Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941

29.19. amended this section effective July 14, 2014

Section 19(2), (3) A minimum of 5 fire drills is required each school year with 8 recommended. Three of the drills shall be held prior to December 1 and 2 held during the remaining part of the school year with reasonable spacing between each drill.

Drill	SCHEDULED		Signature of Principal/Drill Designee
	Date	Time	
<u>1</u>	<u>8/30/18</u>	<u>1:00 a.m.</u>	<u>Mary Kay Yonker</u>
<u>2</u>	<u>9/21/18</u>	<u>2:00 p.m.</u>	<u>Mary Kay Yonker</u>
<u>3</u>	<u>11/8/18</u>	<u>10:15 a.m.</u>	<u>Mary Kay Yonker</u>
<u>4</u>	<u>5/8/19</u>	<u>1:15 p.m.</u>	<u>Mary Kay Yonker</u>
<u>5</u>			
<u>6</u>			
<u>7</u>			
<u>8</u>			

Tornado Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941

29.19. amended this section effective July 14, 2014

Section 19(4) A minimum of 2 tornado safety drills is required with at least one conducted in March.

Drill	SCHEDULED		Signature of Principal/Drill Designee
	Date	Time	
<u>1</u>	<u>10/15/18</u>	<u>1:00 p.m.</u>	<u>Mary Kay Yonker</u>
<u>2</u>	<u>3/1/18</u>	<u>8:00 a.m.</u>	<u>Julie George</u>

Security Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941

29.19. amended this section effective July 14, 2014

Section 19(5),(6) A minimum of 3 drills in which occupants are restricted to the interior of the building and the building is secured. At least 1 conducted by December 1 and at least 1 conducted after January 1 with reasonable spacing between. A drill shall include security measures appropriate to an emergency such as the release of hazardous materials or the potential of a dangerous individual on or near the premises.

At least 1 of the security safety drills conducted shall occur during a lunch or recess period, or at another time when a significant number of students are gathered, but not in the classroom.

Drill	SCHEDULED		Signature of Principal/Drill Designee
	Date	Time	
<u>1</u>	<u>12/4/18</u>	<u>1:40 p.m.</u>	<u>Mary Kay Yonker</u>
<u>2</u>			
<u>3</u>			

IF A SCHEDULED DRILL IS NOT CONDUCTED DUE TO CONDITIONS BEYOND CONTROL, FOLLOW THESE STEPS: 1) CONDUCT THE DRILL WITHIN 10 SCHOOL DAYS OF THE CANCELED DRILL; 2) CHIEF ADMINISTRATOR NOTIFIES MARC GRIFFIS USING THE CONTACT INFORMATION ABOVE.